



Coláiste Dún an Rí

Kingscourt, Co.Cavan

Principal : Fergal Boyle
Deputy Principal : Tommy McCormick
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Coláiste Dún an Rí Board of Management Meeting – Agreed Report Monday 4 November at 5pm

Present:

Cllr Clifford Kelly	Cllr Paddy McDonald
Mrs Deborah Morris	Mr Dara Murtagh
Ms Elaine Carolan	Mrs Rosena Donagh
Mrs Carol Lynch	Mr Jonathan Gilmore
Mr Brendan Murtagh	Mr Seán McKiernan
Mr Darrell O'Brien	

In attendance:

- Mr Fergal Boyle (Secretary to the Board of Management)
- Ms Tara Mullan (Deputy Principal)
- Mr John Kearney (Chief Executive)

Apologies: Mr Seán Fegan

Agenda

1. Chairperson's Welcome
2. Approval of Minutes of previous meeting
3. Matters Arising
4. Conflict of Interest
5. Correspondence
6. Principal's Report
7. Child Protection Report from Principal
8. Report on Anti Bullying Procedures
9. Attendance
10. Teaching and Learning
11. Health and Safety
12. Financial Report
13. Policies Review and Development
14. Parents' Council Report
15. Student Council Report
16. AOB
17. Date of next Meetings
18. Agreed Report



Welcome

The Chairperson, Cllr Clifford Kelly, welcomed the members and attendees to the meeting. The Board made a presentation of thanks to outgoing Deputy Principal, Mr Tommy McCormick. The Board welcomed newly appointed Deputy Principal, Mrs Tara Mullan, to the school and congratulated her on here appointment

Approval of Minutes of Previous Meeting

The Minutes of the meeting held on **17 September 2019** were read and adopted.

Matters Arising

At the request of the Board an invitation was extended to the CE to attend the next meeting of the Board to concerns regarding the proposed extension.

Conflict of Interest

No conflicts of interest declared

Correspondence

4/10/2019 State Exams Commission: Junior Cert Results on 4th October 2019

4/11/2019 DoES Inspectorate: Notification of an Art Inspection to take place on week of November 11th

Usual DOES/CMETB and SEC correspondence regarding curriculum and exam arrangements

Principal's Report

The Principal's Report covered the following topics:

- Looking at our Schools
- Enrolment
- Projected Enrolment
- Special Needs Unit
- Staff Allocation
- Junior Cert results
- School Self Evaluation
- School Improvement Plan

- The School Improvement Plan for Numeracy and Student Engagement was presented to the Board
- Subject Inspection
- Behaviour Management
- Restorative Practice
- Student Support/ Care Teams
- Guidance Counselling
- Vaccinations
- Subject Sampling Morning
- Open Night
- Student Council
- Transition Year
- Calendar
- Extra- Curricular Activities
- BT Young Scientist

The Board acknowledged the hard work and contribution of existing staff to the development of the school and wished newly appointed staff every future success.

Child Protection

Child Protection Oversight Report was detailed for the Board.

The Safeguarding Policy and Risk Assessment are on display at the school entrance.
All files are stored appropriately and securely.

Report on Anti-Bullying Procedures

All procedures are in place

Attendance

Principal reported on attendance matters and reports to EWO.

Teaching and Learning

The Teaching and Learning Report included information on the following:

- Junior Cycle
- Junior Cycle Results
- Transition Year
- Planning for Senior Cycle – Leaving Cert, Leaving Cert Vocational Programme and Leaving Cert Applied
- Staff CPD
- School Self Evaluation

- Special Education Needs Structure and Provision.

Health and Safety

The Statement of Policy has been updated and displayed in the school entrance.

All required maintenance contracts in place.

Student and Staff insurance has been completed

Evacuation plans are in place and a drill is has been completed.

Financial Report

The Principal provided the Board with the most recent statement of financial accounts.

Policies Review and Development

The following Policy was ratified by the Board:

- Admissions Policy
- Locker Policy
- Uniform Policy
- Homework Policy
- Relationships and Sexuality Education
- Student Transfer Policy

Parents' Council Report

The AGM of the Parents Association will take place on November 12th.

The principal informed the Board that he intends to restructure the Parents Association to make it more representative of all schools. The intended new structure will seek elections of two parents (one male, one female) from each of the 11 feeder primary schools.

Students' Council Report

Elections for a new Council have taken place and students have received training

AOB

The CE addressed the meeting in relation to proposals for a new extension. The matter is with the Department of Education and Skills Building Unit and they will look at our enrolment.

Agreed Report

An agreed report will be prepared by and presented to the Parents Association and the school staff by the Secretary.

Date of Next Meetings

The next meeting of the Board will be decided when new members are appointed to the Board