



Coláiste Dún an Rí

Kingscourt, Co.Cavan

Principal : Fergal Boyle
Deputy Principal : Tommy McCormick
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Coláiste Dún an Rí Board of Management Meeting Agreed Report Tuesday 17 September at 5pm

Present: Cllr Clifford Kelly
Mrs Deborah Morris
Ms Elaine Carolan
Mrs Carol Lynch
Mr Seán Fegan
Cllr Paddy McDonald
Mr Dara Murtagh
Mrs Rosena Donagh
Mr Jonathan Gilmore
Mr Seán McKiernan

In attendance: Mr Fergal Boyle (Secretary to the Board of Management)

Apologies: Mr Brendan Murtagh Mr Darrell O'Brien

Agenda

1. Chairperson's Welcome
2. Approval of Minutes of previous meeting
3. Matters Arising
4. Conflict of Interest
5. Correspondence
6. Principal's Report
7. Child Protection Report from Principal
8. Report on Anti Bullying Procedures
9. Attendance
10. Teaching and Learning
11. Health and Safety
12. Financial Report
13. Policies Review and Development
14. Parents' Council Report
15. Student Council Report
16. AOB
17. Date of next Meetings
18. Agreed Report



Welcome

The Chairperson, Cllr Clifford Kelly, welcomed the members to the meeting. After a vote of sympathy, the Board observed a minute's silence as a mark of respect to the late Mr Tom McNulty RIP and the late Mr Craig Lynch RIP.

Approval of Minutes of Previous Meeting

The Minutes of the meeting held on **5 June 2019** were read and adopted.

Matters Arising

A letter sent to CE regarding the proposal for additional accommodation.

An invitation to be extended to the CE to attend the next meeting of the Board to concerns regarding the proposed extension.

The principal has been to visit a school that developed a 3D pitch and is making plans for the future development of this facility.

Conflict of Interest

No conflicts of interest declared

Correspondence

Correspondence from the Department of Education and Skills

0055/2019

Arrangements for the Implementation of the Framework for Junior Cycle with particular reference to school year 2019/20

0053/2019

Exemptions from the study of Irish - Post Primary

0040/2019

Fair Processing Notice to explain how the personal data of students in post-primary schools on the Post-Primary Online Database (P-POD) will be recorded, processed and shared

0028/2019

Arrangements for the Election of Staff Representatives in ETBs (2019)

Other

Normal correspondence from DoES re Examinations and Curriculum

Correspondence from CMETB

5 July 2019

Letter from CE re Extension of Terms of BOM

12 September 2019

Letter from CE re C&AG Management Letter

Usual DOES/CMETB correspondence regarding curriculum and exam arrangements

Principal's Report

The Principal's Report covered the following topics:

- Looking at our Schools
- Enrolment
- Projected Enrolment
- Bus Transport
- Special Needs Unit
- Staff Allocation
- Return to school planning days
- School Self Evaluation
- Behaviour Management
- Calendar
- Extra- Curricular Activities

The Board acknowledged the hard work and contribution of existing staff to the development of the school and wished newly appointed staff every future success.

Child Protection

Child Protection Oversight Report was detailed for the Board and is attached to minutes.

Carol Lynch was ratified as acting Deputy Designated Liaison Person.

The Safeguarding Policy and Risk Assessment are on display at the school entrance.
All files are stored appropriately and securely.

Report on Anti-Bullying Procedures

All procedures relating to the policy are in place

Attendance

Principal reported on attendance matters and reports to EWO.

Teaching and Learning

The Teaching and Learning Report included information on the following:

- Junior Cycle
- Transition Year
- Planning for Senior Cycle – Leaving Cert, Leaving Cert Vocational Programme and Leaving Cert Applied
- Staff CPD
- School Self Evaluation
- Special Education Needs Structure and Provision.

Health and Safety

The Statement of Policy has been updated and displayed in the school entrance.

All required maintenance contracts in place.

Student and Staff insurance has been completed

Evacuation plans are in place and a drill is scheduled.

Financial Report

The Principal provided the Board with the most recent statement of financial accounts.

Policies Review and Development

The following Policy was ratified by the Board:

- Admissions Policy 2019 - 2020

Parents' Council Report

Elaine Carolan has been elected to the Board of CMETB as the National Parents Council Representative.

The principal informed the Board that he intends to work with the Parents Association to restructure the Parents Association and make it more representative of all schools

Students' Council Report

Elections for a new Council will take place in the coming weeks.

AOB

CCTV System development

Fundraising considerations

Junior Cert Results

Agreed Report

An agreed report will be prepared by and presented to the Parents Association and the school staff by the Secretary.

Date of Next Meetings

The next meeting of the Board was agreed for Monday 25 November at 5pm.